



LEADERSHIP BY DESIGN PROGRAM

Application Form Guide

Fall 2025 LBD Admissions (LBD Cohort 2025)

Q1: APPLICATION: How do I apply for admission into the Leadership by Design program?

A1: First, take the time to read the (i) description of the LBD program on the website, and also (ii) this Application Form Guide. Consult your parent(s)/guardian(s) to ensure support for your participation in LBD. Then, complete the 2025 Application Form, which may be accessed via this link: [2025 LBD APPLICATION](#)

Q2: WHY BLACK YOUTH: Why does the LBD program target Black youth?

A2: The Leadership by Design program was established to equip Black youth with resources intended to address historical economic disadvantages, inequality, and discrimination. This program offers opportunities to support the personal, social, academic, and career growth of Black youth. In order to serve our intended participants effectively, we ask you to confirm your Black identity.

Q3: WHO: Who should apply for fall 2025 admission into the Leadership by Design program?

A3: Apply if you answer yes to all of the following criteria:

- You voluntarily self-identify as a Black person. This means you are discernibly Black, and your lived experience is that of a Black person.
- You are enrolled in Grade 10 during the academic year 2025–26 (i.e., the academic year that began this September 2025).
- You are academically capable and are keen to learn.
- You are willing to attend Toronto-based in-person Saturday sessions. (While most LBD students reside in the Greater Toronto and Hamilton Area [GTHA], the program will admit eligible and keen students from other regions of Ontario.)
- You are a Canadian citizen or a Permanent Resident of Canada.

Q4: APPLICATION RESPONSIBILITY: Should I consult my parent(s)/guardian(s) before applying for the LBD program?

A4: Yes! You are advised to review the application with your parent(s)/guardian(s). We

encourage you and your parent(s)/guardian(s) to work together in the decision to apply and in completing the application form. Your parent(s)/guardian(s) are discouraged from submitting an application without your awareness and involvement. The LBD program is rigorous in nature, and your parent(s)/guardian(s) are expected to facilitate your participation by providing transportation to Saturday sessions and attending parent-related activities. Engagement by both you and your parent(s)/guardian(s) ensures effective participation in the LBD program. Should your parent(s)/guardian(s) be unavailable, you may consult a trusted adult advisor, teacher, or guidance counsellor.

Q5: APPLICATION DEADLINES: Are there application deadlines?

A5: Yes! The deadline to submit an application is Monday, October 27, 2025 (11:59 p.m.). Please note that applications will be reviewed on a rolling basis, meaning they will be evaluated as they are received rather than after the final deadline. Consequently, the application window may close prior to October 27 if all available spots are filled. Therefore, early application is strongly encouraged.

Q6: STUDENT'S EMAIL ADDRESS AND CELL PHONE NUMBER: Why does LBD communicate directly with both students and parents?

A6: Emails to you and your parent(s)/guardian(s) enable effective administration of the Leadership by Design program. Therefore, the email address and cell phone number of both you and your parent(s)/guardian(s) should be accurately stated on the application form. You and your parent(s)/guardian(s) are expected to read emails regularly and respond as needed. Typically, emails sent to LBD students are also copied to parent(s)/guardian(s).

Q7: AREA OF RESIDENCE: Does it matter where I live?

A7: This issue is significant because the majority of LBD in-person Saturday sessions are conducted at university or corporate locations within the Toronto area. In most cases, these meeting locations offer both ample parking and convenient access to public transportation (including TTC and GO Transit). Consistent student attendance remains a priority; therefore, if a student can regularly participate in these sessions, their place of residence in Ontario is not a concern. Typically, students are transported to LBD sessions by a parent or guardian.

Q8: EXISTING CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES: Why do we ask about your existing co-curricular activities?

A8: The LBD program is conducted outside of the regular school curriculum. Please consider whether your current co-curricular activities (e.g., sports, drama, music) or extracurricular activities (e.g., volunteer duties or part-time work), will allow you sufficient time to participate in the LBD program.

Q9: SPECIAL LEARNING ACTIVITIES: Why does LBD inquire about my interest in special learning opportunities such as STEM, business, the science fair, or hackathons?

A9: Application form questions regarding interest in specialized learning opportunities do not influence the admission process. The LBD provides a comprehensive selection of high-quality programs designed to foster achievement and develop leadership abilities among students. These initiatives seek to address and reduce opportunity gaps frequently experienced within the Black educational community. Optional activities are available, including STEM learning, a science fair, public speaking workshops, as well as business and entrepreneurship workshops. By gauging students' interest in such opportunities, the LBD is able to customize its curriculum to better align with student preferences.

Q10: SPECIALIZED HIGH SCHOOL PROGRAM: Does stating enrollment or intention to enroll in a specialized high school program (e.g., IB, AP) affect LBD admission decisions?

A10: No. We only collect this data for research purposes.

Q11: GRADE 9 REPORT: Are applicants required to provide academic records such as grade reports?

A11: Students offered admission will be required to provide a copy of their Grade 9 report card.

Q12: APPLICANT SELECTION: What are the criteria for determining admission?

A12: While we recognize the Leadership by Design program is not suitable for everyone, we will make every effort to admit qualified candidates. Here is the admission decision-making process:

i: Application Evaluation — Data provided in your application form will be evaluated. We will consider the grades you achieved for four key Grade 9 courses (English, mathematics, science, and geography), plus other information that points to a good match between you and the LBD program.

ii: Mandatory Orientation Session — Should you be considered eligible for admission after the evaluation stage noted above, you and your parent(s)/guardian(s) will be invited to an in-person LBD orientation session. This mandatory orientation session will ensure both you and your parent(s)/guardian(s) are informed about all aspects of the LBD program and are well-positioned to decide whether or not you want to join the program.

iii: Conditional Admission Requirements — After you attend the in-person orientation session, an admission decision will be made. If eligible, you will be offered conditional admission. Admission will be finalized after the following two conditions are fulfilled:

1. Your parent(s)/guardian(s) accept the offer of admission on your behalf by submitting a signed Consent and Release Form by a given deadline.
2. You complete a mandatory online workshop on Goal Setting.

Grade 10 applicants who are not eligible for 2025–26 admission into the LBD program will be automatically placed in our Guest Student program, which is described in the Admissions section of our website. This will ensure these students receive some services throughout the academic year.

Q13: NOTIFICATION OF DECISION: How will I receive information regarding my admission status?

A13: At each stage of the admission process, you and your parent(s)/guardian(s) will be advised of your status via email. Candidates denied admission will also be advised via email. Please monitor your email.

Q14: PARENT CONSENT AND RELEASE FORM: Admission requires a parent or guardian to sign a Consent and Release Form. Could you provide further information about this requirement?

A14: Parents and guardians collaborate with the LBD program to support students' personal, social, academic, and career development. By law, students under age 18 who participate are considered Vulnerable Persons, and both the LBD program and parents have responsibilities to protect students' well-being. This includes clear communication and mutual understanding. The parent Consent and Release Form is used to facilitate this process and to administer the LBD program.

Q15: PRIVACY OF PERSONAL INFORMATION: What policies or guidelines determine the collection of personal information through the LBD application form?

A15: The information collected through the LBD Application Form and the parent Consent and Release Form is intended for use in administering admissions and facilitating the Leadership by Design program, along with its associated and affiliated initiatives. This data will also support the effective management of the [SummerUp Program](#), as well as other programs, courses, and activities offered by the Lifelong Leadership Institute in partnership or collaboration with various entities and organizations. If you have any questions regarding the privacy of student information, please contact admissions@lileaders.com.

Q18: TIPS FOR COMPLETING THE LBD APPLICATION FORM. Could you provide a quick guide for completing the LBD application form?

A18: Here are some things to consider when completing the LBD application form:

- **Accuracy:** Take the time to be accurate. Be accurate about your postal address (e.g.,

include the apartment number, if applicable), your cell phone number, your grade data, your email address and your parent(s)/guardian(s) name, cell phone number, and email address. Before starting, make sure you have ready access to your Grade 9 grade reports, plus your parent(s) country of birth, cell phone number and email address. Accurately state your Grade 9 numerical grades.

— **Application Completion Time:** The Leadership by Design application form may take up to 15 minutes to complete. It may take more. In most cases, your browser will save your responses until the form is submitted. However, we strongly encourage you to set aside time to complete the application in one sitting.

— **Back Button:** To return to a previous question, use the red ^ arrow.

— **Questions relating to leadership activities or extra-curricular activities:** Certain questions ask you to list responses. We suggest you keep your answers brief by using 'numbered lists.' Here's the method for answering these questions.

Sample Question: Please tell us about your leadership activity in your Grade 9 year.

Sample Answer/Format: 1. Member of DECA; 2. Logistics Manager, BSA; 3. Member of Student Council.

Q19: ADDITIONAL QUESTIONS: Do you have additional questions?

A19: Send additional questions to: admissions@lileaders.com

The 2025 Application Form, which may be accessed via this link: [2025 LBD APPLICATION](#)

Let's get started! This first section collects basic demographic information.

If you are unsure, confirm the response with your parent or adult advisor prior to proceeding.

To return to a previous question, use the red ^ arrow.

If you exit and return using the same browser, your responses will be saved until submitted.

Continue

press Enter ↵